



Dear Shareholder,

We take pleasure in advising you that your 2020 Annual Report for LASCO Manufacturing Limited can now be accessed directly from the following websites: Jamaica Stock Exchange and LASCO Manufacturing Limited. In order to do so, please click on either of the following links: <https://www.jamstockex.com> or <https://www.lascojamaica.com/manufacturing/ar2020/> If you require assistance, please contact the Secretariat Department at: (876) 749-5272.

The tenth Annual General Meeting (AGM) of LASCO Manufacturing Limited will be convened on Tuesday, September 29, 2020 at 11:00 a.m. at the Blue Mountain Suite, Knutsford Court Hotel, 16 Chelsea Avenue, Kingston 5.

Given the protocols surrounding the COVID-19 pandemic, the Annual General Meeting will be held in a hybrid format with a specified number of shareholders physically present and the remaining shareholders participating in the meeting online. We wish to remind shareholders in attendance that social distancing and wearing of masks are mandatory; in addition, attendees will be required to submit to a temperature check and sanitization of hands before entry to the meeting.

To participate in the meeting online, shareholders will be able to join the meeting via live stream, notwithstanding your geographic location. To join the meeting, please click on the following link: <https://bit.ly/lascomanufacturing> to register. Once registration is completed, a private link will be emailed to you so you may participate in the meeting.

If shareholders wish to attend the meeting physically, they are required to send an email to [lasmagm2020@lascoja.com](mailto:lasmagm2020@lascoja.com). Only the first 50 registrants will be able to attend in person at the meeting venue. If you need any further information regarding the AGM, please use this email address also.

Voting on resolutions will be on a show of hands by those registered and are physically present and by those who have submitted proxies in the time specified. The Proxy Form is enclosed in your envelope for your use, as well as the Notice convening the meeting.

If you are unable to attend the Annual General Meeting and wish to appoint a proxy to attend and vote in place of you, please complete, sign and return the form, to arrive, not less than forty-eight (48) hours before the time for holding the meeting. The Form should bear stamp duty of \$100 and duly cancelled by you. The signed proxy form should be sent to the Registrar and Transfer Agent, Jamaica Central Securities Depository, 40 Harbour Street, Kingston.

If the appointer is a corporation, this form of proxy must be executed under its common seal or under the hand of an officer or attorney duly authorized in writing.

LASCO Manufacturing Limited thanks all its shareholders for their commitment and loyalty to the Company as we ensure profitability, sustainable growth and excellence in quality and service for all our shareholders.

A handwritten signature in black ink, appearing to read "Vincent A. Chen", is positioned above the typed name.

Vincent A. Chen  
**COMPANY SECRETARY**